

**Colorado Commission for the Deaf and Hard of Hearing
Legal Auxiliary Services
2012 FEE SCHEDULE**

Sign Language Interpreters

2-HOUR MINIMUM ASSIGNMENTS-include but are not limited to:

Legal Credential Authorization (LCA) Required

- court hearings
- jury duty
- probation appointments
- mediations
- depositions

Certification Required

- court ordered treatment
- court ordered classes

HALF-DAY ASSIGNMENTS -4 hour assignment, such as jury duty.

Any service provided after the scheduled 4 hours, extra time is paid at the Auxiliary Service Provider's individual base rate.

FULL-DAY ASSIGNMENTS-8 hour assignment, such as a trial.

Any service provided after the scheduled 8 hours, extra time is paid at the Auxiliary Service Provider's individual base rate plus overtime differential. Assignments, which are scheduled all day, 8:00 am to 5:00 pm will be paid a total of 8 hours. Lunch breaks will not be paid unless there is extenuating circumstances. In that case, contact Legal Auxiliary Services.

INDIVIDUAL BASE RATE FOR COURT SETTINGS-LCA REQUIRED

Status	Base Rate	OT rate	Wknd/Eve rate	Holiday rate
Status I	\$ 55.00	\$ 82.50	\$ 82.50	\$ 110.00
Status II	\$ 51.00	\$ 76.50	\$76.50	\$101.00

INDIVIDUAL BASE RATE FOR COURT ORDERED SETTINGS

Status IV	Base Rate	OT rate	Wknd/Eve rate	Holiday rate
RID Cert	\$45.00	\$67.50	\$67.50	\$90.00

*Overtime differential: interpreter works more than 8 hours in a single day.

- Extra time x individual base rate x 1.5

*Evening differential: **7:00 pm to 7:00 am**

- Individual base rate x 1.5

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***Weekend differential: 7:00 pm on Friday to 7:00 am Monday**

- Individual base rate x 1.5

***Holiday differential: assignments on official state holidays**

- Individual base rate x 2

***Last Minute/Emergency fee: requests made with less than 24 hours notice**

- Additional \$30.00 one-time flat fee

CANCELATION & EARLY DISMISSAL

- If an assignment is canceled with less than 3 business day's notice, the Auxiliary Service Provider shall be paid for the entire canceled assignment time period.
- If an assignment is dismissed early, the Auxiliary Service Provider shall be available for the entire time period for possible re-assignment.
- **Agencies:** In the event of an early dismissal, and in the event the Auxiliary Service Provider remains available, the service provider shall be available for the entire time period for possible reassignment.
- Re-assignments, in other locations, may be negotiated with CCDHH based on preparation, parties involved, new location, etc.
- If the assignment is canceled in 3-business days notice or more, CCDHH is under no obligation to pay any fee to the assigned Auxiliary Service Provider.
- If an assignment booked for two or more days is canceled with less than 3-business day's notice, Auxiliary Service Providers shall be paid for the first 2 days of the assignment (up to 16 hours) and not for any subsequent days and shall be released from holding the subsequent days.
- If an assignment booked for two or more days is canceled with less than 3-business day's notice, Auxiliary Service Providers who are brought in from out-of-state, shall be paid for the entire multi-day assignment.

PREPARATION

- Preparation is mandatory for all assignments.

TRAVEL

- Auxiliary Service Providers shall be paid mileage for each assignment according to the State Travel Rules, **.50/mile, as of January 1, 2011.**
- If the miles traveled exceed 50 miles but not more than 120 miles **one way**, the Auxiliary Service Provider shall be paid half the hourly individual base rate for entire the amount of travel time.

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- If the miles traveled exceed 120 miles one way, then the Auxiliary Service shall be paid their full individual base rate for travel time for the entire amount of travel time minus 2 hours. (Total hours traveled - 2 x individual base rate)
- When an out of town assignment exceeds one-day duration, the Auxiliary Service Provider shall be reimbursed per diem for food as per state regulations. Lodging will be provided and paid for by the CCDHH. Other considerations can be negotiated and must be pre-approved by CCDHH.

PAYMENT

- The Legal Auxiliary Service Provider shall send an invoice to CCDHH within 30 days of services rendered.
- CCDHH will confirm the accuracy of information reported.
- CCDHH will pay service provider invoice in accordance with state fiscal rules.

'NO-SHOW'

- An Auxiliary Service Provider who is a no-show and does not have a valid excuse that equates to a personal or family emergency shall be given a verbal warning by the Commission and a notation of the incident will be made and kept on file.
- An Auxiliary Service Provider who is a no-show for a second time within three (3) years and without a valid excuse, shall be given a written reprimand and placed at or near the bottom of the referral list for three (3) months. The written reprimand shall be kept on file for a period of three (3) years.
- An Auxiliary Service Provider who is a no-show for a third time within three (3) years shall receive a written reprimand by the Commission and shall have the Legal Credential Authorization suspended for six (6) months.

COMPLAINT PROCESS

<http://www.coloradodeafcommission.com/PDF/las/complaint%20process.pdf>